

EXECUTIVE SUMMARY

Recommendation to Approve First Amendment 17-045N – School Pictures (Excludes Senior Portraits)

Introduction

Responsible: Procurement & Warehousing (PWS)

This request is to approve the First Amendment to Agreement between RS Photography, LLC and The School Board of Broward County, Florida (SBBC), that expires on September 20, 2019. The agreement was approved by the School Board at the SBOM on September 6, 2017, under Item E-5 based on the second release of Request for Proposal (RFP) 17-045-1N. The agreements awarded based on the original RFP were approved by the School Board at the RSBM on September 20, 2016, under item EE-7.

The agreement is being amended because the Vendor changed its name from Sports Section of South Florida, Inc. d/b/a TSS Photography to RS Photography, LLC d/b/a TSS Photography.

Goods/Services Description

Responsible: Office of School Performance and Accountability

The Office of School Performance and Accountability (OSPA) utilizes this Agreement to provide a pool of qualified Vendors to take pictures of students, faculty members, and school administrators.

Procurement Method

Responsible: PWS

The agreement was awarded based on the second release of RFP 17-045-1N on May 12, 2017. The solicitation ran from May 12, 2017 through June 9, 2017. There were one hundred, and seventy-two (172) vendors notified, eleven (11) vendors downloaded the ITB, and one (1) proposal was received before bid opening.

Financial Impact

Responsible: PWS and Office of School Performance and Accountability

There is no financial impact to the District.